

## Lab Operations Specialist

ARase Therapeutics is a science-focused oncology company developing first-in-class therapeutics targeting ADP-ribose Hydrolases, novel targets that function in therapeutically proven cancer stress pathways. ARase was founded in 2021 with the mission to develop groundbreaking drugs to treat patients with unmet medical needs. For more information about the company please visit our website at [www.arasetherapeutics.com](http://www.arasetherapeutics.com).

We are seeking a highly motivated lab operations specialist to join our team in Cambridge, MA. This is an excellent opportunity for someone seeking to make an important impact in a fast-paced, dynamic start-up environment. The successful candidate will manage and provide support to our laboratory by managing new instrument installation, developing standard operating procedures, managing lab safety, managing EHS compliance and chemical and biological safety compliance, and managing inventory. The candidate will communicate regularly with the research team and will make sure that the lab is running smoothly and efficiently.

### Key Responsibilities

- Maintain an efficient and organized supply of reagents and consumables by managing ordering
- Keep our bio registry up to date
- Ensure that electronic lab notebooks are up to date
- Serve as the point person with Lab Central to ensure compliance with EHS, chemical and biological safety policies
- Maintain cell culture facility
- Maintain lab equipment and schedule preventative maintenance
- Help develop our plans for expansion to accommodate our growing R&D team
- Contact suppliers and representatives to obtain quotes
- Manage customized orders
- Manage domestic and international shipping

### Qualifications

- 2+ years related life sciences work experience in a biological lab setting with emphasis on lab management and facilities operations
- Associate or bachelor's degree in a related field of study
- Proficient knowledge of laboratory equipment, procedures, safety regulations, and chemical hygiene
- Previous lab safety training and experience
- High attention to detail and ability to manage multiple priorities simultaneously
- Working knowledge of Microsoft Office
- Excellent organizational, verbal, and written communication skills
- Ability to work effectively in a fast-paced team-oriented environment
- Must have a positive attitude and willingness to grow and learn
- Strong interpersonal skills and willingness to interact with lab members and external partners